



VENDOR APPLICATION

August 3, 2019

PO Box 1106, Asheville, NC 27204



Name of Business/Organization: _____

CONTACT PERSON: _____

MAILING ADDRESS: _____

CITY: _____ STATE & ZIP: _____

EMAIL: _____ CELL PHONE: _____

(All communications and confirmation of your application acceptance will be emailed to this address)

**All Fees are Non-Refundable. Event is Rain or Shine.
Vendor spaces are no less than 10' along the length of the street and 10' deep.**

Vendor Type	Booth Cost Before 06/16	Booth Cost Before 07/01	# of Spaces	Booth Cost Total
A. Handcrafted Items	\$50	\$75		
B. Jewelry – Handcrafted & Commercial	\$50	\$75		
C. Randolph County Businesses – info only for service product lines (realty, insurance, etc.) Limited spaces.	\$50	\$75		
D. Commercial Crafts – (resale pocketbooks, handmade imports, etc.) Limited Spaces.	\$50	\$75		
E. Other Commercial – (sunglasses, t-shirts, windows, siding, etc.) Limited Spaces.	\$50	\$75		
F. Non-Profit – ALL giveaway items must be approved	\$50	\$75		
G. Non-Inspected Food – (funnel cakes, pork skins, kettle corn, etc.) NCDAs Permit Required. Limited Spaces.	\$50	\$75		
H. Food Vendor	\$50	\$75		

List all sale/display/free items at your booth. Everything must be listed and approved. Use a separate sheet and attach if necessary. Restrictions apply. Submit photos of booth & products.

PAYMENT INFORMATION:

Check is enclosed. Make checks payable to: **City of Asheboro** (include Business/Organization Name on your check).
Mail application and payment to City of Asheboro, Pigs & Pedals, PO Box 1106, Asheboro, NC 27204. No checks will be accepted after June 30, 2019.

Credit / Debit Card

 Visa Master Card

Name on Card: _____ Billing Zip Code: _____

Card Number: _____ Exp. Date (mm/yyyy): _____

3 Digit VCode/Security Code (on back of card): _____

Approved by Card Holder Signature: _____

Vendor Rules & Regulations

Application:

- Deadline: June 30, 2019
- Event date: August 3, 2019 (Saturday) 9:00am – 6:00pm
- Acceptance is **NOT** guaranteed. The City of Asheboro reserves the right to deny any application.
- **This is a selection process to provide a variety of quality food and merchandise.** If your application is not accepted, your entry fee will be refunded.
- Event is rain or shine. Sorry, no refunds will be issued after the application deadline of June 30, 2019.

Inclement Weather Policy:

- **This is a rain or shine event;** however, if public safety officials dictate cancellation of the event due to severe weather, neither Pigs & Pedals, The City of Asheboro, Asheboro/Randolph Chamber of Commerce, nor any partnering agencies will be bound to reschedule the event, nor will the aforementioned entities be bound to reimburse entry fees.

Spaces:

- Standard booth space is 10’ deep by 10’ wide.
- The area is just space on the street.
- All vendors are responsible for providing their own equipment (tents, tables, chairs, etc.).
- Vendors will not be allowed to encroach on side booths or outside their assigned booth dimensions.
- Remember to calculate any trailer hitch, canopy extensions and the like, to determine your exact footage requirements.

Check-In:

- **All vendors must sign in at the 'Vendor Sign-In Tent' on Saturday, August 3 between 7:00 – 9:00am.** Location of check-in will be emailed to you closer to the event date. This is where vendors will receive space assignments and information packets. Space assignments will **NOT** be given out prior to the event. Special requests for locations cannot be guaranteed and are based on availability and layout.

Electricity:

- Electricity is not available. If you need electricity, please plan to bring a **QUIET** generator. Loud generators will not be allowed, violators will be asked to leave.

Parking:

- Vehicles are not allowed within the event area unless pre-approved by staff. Parking is available **OUTSIDE** of the event area. The organizer does not have means to provide designated vendor/participant parking.

Restrooms:

- Public restroom facilities will be located throughout the event area.

Food Sales:

- Temporary Food Permits
 - **ALL** food service vendors must contact the Randolph County Division of Environmental Health at least 15 days prior to the event to determine if you are required to obtain a temporary foodservice permit.
 - The City of Asheboro reserves the right to return as unprocessed those food service vendors who fail to meet the before mentioned deadline with the Randolph County Division of Environmental Health.
 - In addition to Randolph County Division of Environmental Health requirements, Non-profit organizations serving food items must provide their Federal Non-profit Tax ID Number and documentation of their IRS Tax exempt 501c3 status with this application.
 - The Randolph County Division of Environmental Health can be contacted at: (336) 318-6262
204 East Academy Street, Asheboro, NC 27203
- Menu
 - A menu with prices must accompany this application. Applications that do not include a menu with prices will be returned as unprocessed.
 - On the day of the event, menu items and prices must be posted clearly at your booth by 10:00am, and may not deviate from the items and prices specified on the application. The City of Asheboro reserves the right to eliminate items from any given menu.
 - No alcohol is permitted at the event except in the Pigs & Pedals Beer Garden

ASSUMPTION OF RISK AND WAIVER OF LIABILITY:

In consideration for your accepting this entry, I, the undersigned, intending to be legally bound, hereby, for myself (or for my organizational entity), my heirs, executors and administrators, waive and release any and all rights and claims for damages I may have against the Pigs & Pedals BBQ Cook-off (the "Event"), the City of Asheboro, Asheboro/Randolph Chamber of Commerce, Kansas City Barbeques Society ("KCBS"), their agents, successors, and employees for any and all claims arising from or during this Event including without limitation, all costs liabilities, judgments, expenses, damages or reasonable attorney fees. My signature below and enclosed payment indicates that the above named individuals agree to abide by all guidelines set forth in this application and the rules and regulations of the Event. I understand that failure to abide by these guidelines may result in my being prohibited to participate in the event with no refund of my entry fees. Further, I grant full permission to Pigs & Pedals, the City of Asheboro, and/or agents authorized by them to use any and all photographs, images, videotapes, recording or any other record of the event for any lawful purpose without any compensation or other form of consideration. **I certify that I have read this assumption of risk and liability waiver form, understand its significance, and signed it freely and voluntarily.**

(SIGNATURE OF APPLICANT)

(DATE)

**MAIL PAYMENT AND SIGNED VENDOR APPLICATION FORM ALONG WITH PHOTOS OF BOOTH/SALE ITEMS,
AND MENU ITEMS WITH PRICES, IF APPLICABLE TO:**

City of Asheboro
Attn: Pigs & Pedals
PO Box 1106
Asheboro, NC 27204

- * If you are paying by credit/debit card, completed and signed vendor application forms and photos can be emailed to phester@ci.asheboro.nc.us. Please include "Pigs & Pedals Vendor App" in the subject line.

All vendors will be notified via the email address provided when the vendor application has been received. For additional information, contact Pam Hester at phester@ci.asheboro.nc.us or by telephone at (336) 626-1277.

Payment must accompany this completed and signed vendor application form. Incomplete application forms will **NOT** be accepted.

Vendor Application deadline for the 2019 Pigs & Pedals is June 30, 2019 or while space is available.